



BID 50-00133106

**TWO (2) YEAR CONTRACT FOR THE SUPPLY OF PLANTS, TREES,
SHRUBS, SOD AND LANDSCAPE INCIDENTALS FOR THE
JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS-
PARKWAYS**

January 28, 2021 @ 2:00 P.M.

ATTENTION VENDORS!!!

**Please review all pages and respond accordingly, complying with all
provisions in the technical specifications and Jefferson Parish Instructions
for Bidders and General Terms and Conditions. All bids must be received in
the Purchasing Department by the bid due date and time.**

Jefferson Parish Purchasing Department

200 Derbigny Street, Suite 4400

Gretna, LA 70053

Please Email Any Questions To:

Donna Evans

DMEVANS@JEFFPARISH.NET

504-364-2691

DATE: 1/07/2021
BID NO.: 50-00133106

INVITATION TO BID
THIS IS NOT AN ORDER

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JEFFERSON PARISH

PURCHASING DEPARTMENT
P.O. BOX 9
GRETN, LA. 70054-0009
504-364-2678

BUYER: DMEVANS@jeffparish.net

BIDS WILL BE RECEIVED ONLINE VIA WWW.JEFFPARISHBIDS.NET UNTIL 2:00 PM, 1/28/2021 AND PUBLICLY OPENED THEREAFTER IN THE WEST BANK PURCHASING DEPT, SUITE 4400, JEFFERSON PARISH GENERAL GOVERNMENT BUILDING, 200 DERBIGNY STREET, GRETN, LA 70053 AND VIA TELECONFERENCE (DIAL-IN AT (504) 323-1800, MEETING ID: 181357) At no charge, bidders are to submit via Jefferson Parish's electronic procurement page by visiting www.jeffparishbids.net to register for this free site. Additional instructions are included in the text box highlighting electronic procurement.

LATE BIDS WILL NOT BE ACCEPTED

NOTE: ONLY BIDS WRITTEN IN INK OR TYPEWRITTEN, AND PROPERLY SIGNED BY A MEMBER OF THE FIRM OR AUTHORIZED REPRESENTATIVE, WILL BE ACCEPTED. PENCIL AND/OR PHOTOSTATIC FIGURES OR SIGNATURES SHALL RESULT IN BID REJECTION. HOWEVER, ELECTRONIC SIGNATURES AS DEFINED IN LSA - R.S. 9:2620(8) ARE ACCEPTABLE. SIGNATURE MUST BE A SECURED DIGITAL SIGNATURE.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

THE FOLLOWING INSTRUCTIONS APPLY TO ALL BIDS

All bids submitted are subject to these instructions and general conditions and any special conditions and specifications contained herein, all of which are made part of this bid proposal reference. By submitting a bid, vendor agrees to comply with all provisions of Louisiana Law as well be in compliance with the Jefferson Parish Code of Ordinances, Louisiana Code of Ethics, applicable Jefferson Parish ethical standards and Jefferson Parish Resolution No. 113646 and/or Resolution No. 113647 as amended.

Jefferson Parish adheres to the Louisiana Code of Governmental Ethics, contained in Louisiana Revised Statutes Annotated, R.S. 42:1101, et seq. Vendor/Proposer by this submission, warrants that there are no "conflicts of interest" related to this procurement that would violate applicable Louisiana Law. Violation of the Louisiana Code of Governmental Ethics may result in rescission of contract, permit or licenses, and the imposition of fines and/or penalties, without contractual liability to the public in accordance with applicable law.

All vendors submitting bids should register as a Jefferson Parish vendor if not already yet registered. Registration forms may be downloaded from <http://purchasing.jeffparish.net> and by clicking on Vendor Information. Current W-9 forms with respective Tax Identification numbers and vendor applications may be submitted at any time; however, if your company is not registered and/or a current W-9 form is not on file, vendor registration is mandatory. Vendors may experience a delay in payment if your company is not a registered vendor with Jefferson Parish.

All quotations shall be based on F.O.B. Agency warehouse or job site, anywhere within the Parish as designated by the Purchasing Department. This provision does not apply to public works projects

JEFFERSON PARISH requires all products to be new (current) and all work must be performed according to standard practices for the project. Unless otherwise specified, no aftermarket parts will be accepted. Unless otherwise specified, all workmanship and materials must have at least one (1) year guaranty, in writing, from the date of delivery and/or acceptance of the project. Any deviations or alterations from the specifications must be indicated and/or supporting documentation supplied with bid submission.

Bidders should submit all questions in writing via email to the buyer's email address as indicated above, no later than Five (5) working days prior to the bid opening. Bid numbers should be mentioned in all requests. If submitting online, vendors may send questions via the E-Procurement site no later than Five (5) working days prior to the bid opening.

If this bid requires a pre-bid conference (see Additional Requirements section), bidders are advised that such conference will be held to allow bidders the opportunity to identify any discrepancies in the bid specifications and seek further clarification regarding instructions. The Purchasing Department will issue a written response to bidders' questions in the form of an Addendum. Please note that all official communication will be expressed in the form of an addendum.

Visit our website at [HTTP://PURCHASING.JEFFPARISH.NET](http://PURCHASING.JEFFPARISH.NET)

All formal Addenda require written acknowledgement on the bid form by the bidder. Failure to acknowledge an Addendum on the bid form shall cause the bid to be rejected. JEFFERSON PARISH reserves the right to award bid to next lowest responsive and responsible bidder in this event.

JEFFERSON PARISH will accept one price for each item unless otherwise indicated. Two or more prices for one item will result in bid rejection. Bidders are required to complete, sign and return the bid form and/or complete and return the associated line item pricing forms as indicated. Vendors must not alter the bid forms. Doing so will cause the bid to be rejected.

A corporate resolution or written evidence of the individual signing the bid having such authority must be submitted with the bid. Failure to comply will cause bid to be rejected. For corporate entities, such written evidence may be a printout of the Louisiana Secretary of State's website listing the signatory as an officer. Such printout shall be included with the bid submission. Bids submitted by Owners or Sole Proprietorships must include certification that he or she owns the entity for which the bid is signed. This documentation must be submitted with the bid. Failure to do so will result in bid rejection.

NOTE: A sample corporate resolution can be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document. A sample certification of sole proprietorship can also be downloaded from our website <http://purchasing.jeffparish.net> or you may provide your own document.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

A. AWARD OF CONTRACT: JEFFERSON PARISH reserves the right to award contracts or place orders on a lump sum or individual item basis, or such combination, as shall in its judgment be in the best interest of JEFFERSON PARISH. Every contract or order shall be awarded to the LOWEST RESPONSIVE and RESPONSIBLE BIDDER, taking into consideration the CONFORMITY WITH THE SPECIFICATIONS and the DELIVERY AND/OR COMPLETION DATE. SPLIT AWARDS MADE TO SEVERAL VENDORS WILL ONLY BE GRANTED TO THOSE DEEMED RESPONSIVE AND RESPONSIBLE.

All bid prices shall remain valid for 45 days. Jefferson Parish and the lowest responsive and responsible bidder(s) by mutual written consent may mutually agree to extend the deadline for award by one (1) or more extensions of thirty (30) calendar days.

PROTESTS: Only those vendors that submit bids in response to this solicitation may protest any element of the procurement, in writing to the Director of the Purchasing Department. Written protest must be received within 48 hours of the release of the bid tabulation by the Purchasing Department. After consultation, the Parish Attorney's Office will then respond to protests in writing. (For more information, please see Chapter 2, Article VII, Division 2, Sec. 2-914.1 of the Jefferson Parish Code of Ordinances.)

PREFERENCE: Unless federal funding is directly spent by Jefferson Parish for this purchase, preference is hereby given to materials, supplies, and provisions produced, manufactured or grown in Louisiana, quality being equal to articles offered by competitors outside the state. "LSA – R.S. 38:2251-2261"

B. USE OF BRAND NAMES AND STOCK NUMBERS: Where brand names and stock numbers are specified, it is for the purpose of establishing certain minimum standards of quality. Bids may be submitted for products of equal quality, provided brand names and stock numbers are specified. Complete product data may be required prior to award.

C. CANCELLATION OF CONTRACT: JEFFERSON PARISH reserves the right to cancel all or any part if not shipped promptly. No charges will be allowed for parking or cartage unless specified in quotation. The order must not be filled at a higher price than quoted. JEFFERSON PARISH reserves the right to cancel any contract at anytime and for any reason by issuing a THIRTY (30) day written notice to the contractor.

For good cause and as consideration for executing a contract with Jefferson Parish, vendor conveys, sells, assigns and transfers to Jefferson Parish or its assigns all rights, title and interest in and to all causes of action it may now or hereafter acquire under the antitrust laws of the United States and the State of Louisiana, relating to the particular good or services purchased or acquired by Jefferson Parish.

D. PRICES: Jefferson Parish is exempt from paying sales tax under LSA-R.S. 47:301 (8)(c). All prices for purchases by Jefferson Parish of supplies and materials shall be quoted in the unit of measure specified and unless otherwise specified, shall be exclusive of state and local taxes. The price quoted for work shall be stated in figures. In the event there is a difference in unit prices and totals, the unit price shall prevail.

Quantities listed are for bidding purposes only. Actual requirements may be more or less than quantities listed.

Bidders are not to exclude from participation in, deny the benefits of, or subject to discrimination under any program or activity, any person in the United States on the grounds of race, color, national origin, or sex; nor discriminate on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual as provided in Section 504 of the Rehabilitation Act of 1973, or on the basis of religion, except that any exemption from such prohibition against discrimination on the basis of religion as provided in the Civil Rights Act of 1964, or Title VI and VII of the Act of April 11, 1968, shall also apply. This assurance includes compliance with the administrative requirements of the Revenue Sharing final handicapped discrimination provisions contained in Section 51.55 (c), (d), (e), and (k)(5) of the Regulations. New construction or renovation projects must comply with Section 504 of the 1973 Rehabilitation Act, as amended, in accordance with the American National Standard Institute's specifications (ANSI A17.1-1961).

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INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

Jefferson Parish and its partners as the recipients of federal funds are fully committed to awarding a contract(s) to firm(s) that will provide high quality services and that are dedicated to diversity and to containing costs. Thus, Jefferson Parish strongly encourages the involvement of minority and/or woman-owned business enterprises (DBE's, including MBE's, WBE's and SBE's) to stimulate participation in procurement and assistance programs.

The purpose and intention of this invitation to bid is to afford all suppliers an equal opportunity to bid on all construction, maintenance, repair, operating supplies and/or equipment listed in this bid proposal. JEFFERSON PARISH WILL ACCEPT ONE BID ONLY FROM EACH VENDOR. Items bid must meet specifications.

Advertised bids will be tabulated and a copy of the tabulation will be forwarded to each responding bidder.

IN ACCORDANCE WITH STATE REGULATIONS JEFFERSON PARISH OFFERS ELECTRONIC PROCUREMENT TO ALL VENDORS

This electronic procurement system allows vendors the convenience of reviewing and submitting bids online.

This is a secure site and authorized personnel have limited read access only. Bidders are to submit electronically using this free service; while the website accepts various file types, one single PDF file containing all appropriate and required bid documents is preferred. Bidders submitting uploaded images of bid responses are solely responsible for clarity. If uploaded images/documents are not legible, then bidder's submission will be rejected. Please note all requirements contained in this bid package for electronic bid submission.

Please visit our E-Procurement Page at www.jeffparishbids.net to register and view Jefferson Parish solicitations. For more information, please visit the Purchasing Department page at <http://purchasing.jeffparish.net>.

The general specifications for construction projects and the purchase of materials, services and/or supplies are those adopted by the JEFFERSON PARISH Council by Resolution No. 113646 or 113647 as amended. The general conditions adopted by this resolution shall be considered as much a part of this document as if they were written wholly herein. A copy may be obtained from the Office of the Parish Clerk, Suite 6700, Jefferson Parish General Government Building, 200 Derbigny Street, Gretna, LA 70053. You may also obtain a copy by visiting the Purchasing Department webpage at <http://purchasing.jeffparish.net> and clicking on Online Forms.

ADDITIONAL REQUIREMENTS FOR THIS BID

PLEASE MATCH THE NUMBERS PRINTED IN THIS BOX WITH THE CORRESPONDING INSTRUCTIONS BELOW.

10, 11, 12, 13, 15

1. All bidders must attend the MANDATORY pre-bid conference and will be required to sign in and out as evidence of attendance. In accordance with LSA R.S. 38:2212(I), all prospective bidders shall be present at the beginning of the MANDATORY pre-bid conference and shall remain in attendance for the duration of the conference. Any prospective bidder who fails to attend the conference or remain for the duration shall be prohibited from submitting a bid for the project.
2. Attendance to this pre-bid conference is optional. However, failure to attend the pre-bid conference shall not relieve the bidder of responsibility for information discussed at the conference. Furthermore, failure to attend the pre-bid conference and inspection does not relieve the successful bidder from the necessity of furnishing materials or performing any work that may be required to complete the work in accordance with the specification with no additional cost to the owner.
3. Contractor must hold current applicable JEFFERSON PARISH licenses with the Department of Inspection and Code Enforcement. Contractor shall obtain any and all permits required by the JEFFERSON PARISH Department of Inspection and Code Enforcement. The contractor shall be responsible for the payment of these permits. All permits must be obtained prior to the start of the project. Contractor must also hold any and all applicable Federal and State licenses. Contractor shall be responsible for the payment of these permits and shall obtain them prior to the start of the project.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

4. A LA State Contractor's License will be required in accordance with LSA R.S. 37-2150 et. seq. and such license number will be shown on the outside of the bid electronic envelope. Failure to comply will cause the bid to be rejected. When submitting the bid electronically, the license number must be entered in the appropriate field in the electronic procurement system. Failure to comply will cause the bid to be rejected.
5. It is the bidder's responsibility to visit the job site and evaluate the job before submitting a bid.
6. Job site must be clean and free of all litter and debris daily and upon completion of the contract. Passageways must be kept clean and free of material, equipment, and debris at all times. Flammable material must be removed from the job site daily because storage will not be permitted on the premises. Precaution must be exercised at all times to safeguard the welfare of JEFFERSON PARISH and the general public.
7. PUBLIC WORKS BIDS: All awards for public works in excess of \$5,000.00 will be reduced to a formal contract which shall be recorded at the contractor's expense with the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. A price list of recordation costs may be obtained from the Clerk of Court and Ex-Officio Recorder of Mortgages for the Parish of Jefferson. All awards in excess of \$25,000.00 will require both a performance and a payment bond. Unless otherwise stated in the bid specifications, the performance bond requirements shall be 100% of the contract price. Unless otherwise state in the bid specifications, the payment bond requirements shall be 100% of the contract price. Both bonds shall be supplied at the signing of the contract.
8. NON-PUBLIC WORKS BIDS: A performance bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The performance bond shall be supplied at the signing of the contract.
9. NON-PUBLIC WORKS BIDS: A payment bond will be required for this bid. The amount of the bond will be 100% of the contract price unless otherwise indicated in the specifications. The payment bond shall be supplied at the signing of the contract.
10. All bidders must comply with the requirements stated in the attached "Standard Insurance Requirements" sheet attached to this bid solicitation. Failure to comply with this instruction will result in bid rejection.
11. A bid bond will be required with bid submission in the amount of 5% of the total bid, unless otherwise stated in the bid specifications. All sureties must be in original format (no copies) When submitting a bid online, vendors must submit an electronic bid bond through the respective online clearinghouse bond management system(s) as indicated in the electronic bid solicitation on Central Auction House. No scanned paper copies of any bid bond will be accepted as part of the electronic bid submission.
12. This is a requirements contract to be provided on an as needed basis. JEFFERSON PARISH makes no representations on warranties with regard to minimum guaranteed quantities unless otherwise stated in the bid specifications.
13. Freight charges should be included in total cost when quoting. If not quoted FOB DELIVERED, freight must be quoted as a separate item. Bid may be rejected if not quoted FOB DELIVERED or if freight charges are not indicated on bid form.
14. PUBLIC WORKS BIDS - Completed, Signed and Properly Notarized Affidavits Required; This applies to all solicitations for construction, alteration or demolition of public buildings or projects, in conformity with the provisions contained in LSA-RS 38:2212.9, LSA-RS 38:2212.10, LSA-RS 38:2224, and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Conviction Affidavit, Non-Collusion Affidavit, Campaign Contribution Affidavit, Debt Disclosures Affidavit and E-Verify Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

INSTRUCTIONS FOR BIDDERS AND GENERAL CONDITIONS

15. NON PUBLIC WORK BIDS - Completed, Signed and Properly Notarized Affidavits Required in conformity with the provisions contained in LSA – RS 38:2224 and Sec 2-923.1 of the Jefferson Parish Code of Ordinances. For bidding purposes, all bidders must submit with bid submission COMPLETED, SIGNED and PROPERLY NOTARIZED Affidavits, including: Non-Collusion Affidavit, Debt Disclosures Affidavit and Campaign Contribution Affidavit. For the convenience of vendors, all affidavits have been combined into one form entitled NON PUBLIC WORKS BID AFFIDAVIT. This affidavit must be submitted in its original format, and without material alteration, in order to be compliant and for the bid to be considered responsive. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid, however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

16. The ensuing contract for this bid solicitation may be eligible for FEMA reimbursement and/or Federal funding/reimbursement. As such, the referenced appendix will be applicable accordingly and shall be considered a part of the bid documents. All applicable certifications must be duly completed, signed and submitted with bid submission. Failure to submit applicable certifications with bid submission will result in bid rejection.

17. For this project, the Contractor shall not pay any state or local sales or use taxes on materials and equipment which are affixed and made part of the immovable property of the project or which is permanently incorporated in the project (hereinafter referred to as "applicable materials and equipment."). All purchases of applicable materials or equipment shall be made by the contractor on behalf of and as the agent of Jefferson Parish (Owner), a political subdivision of the State of Louisiana. No state and local sales and use taxes are owed on applicable materials and equipment under the provisions of Act 1029 of the 1991 Regular Session - Louisiana Revised Statute 47:301(8)(c). Owner will furnish to contractor a certificate form which certifies that Owner is not required to pay such state or local sales and use taxes, and contractor shall furnish a copy of such certificate to all vendors or suppliers of the applicable materials and equipment, and report to Owner the amount of taxes not incurred.

It shall be the duty of every parish officer, employee, department, agency, special district, board, and commission: and the duty of every contractor, subcontractor, and licensee of the parish, and the duty of every applicant for certification of eligibility for a parish contract or program, to cooperate with the Inspector General in any investigation, audit, inspection, performance review, or hearing pursuant to JPCO 2-155.10(19). By signing this document, every corporation, partnership, or person contracting with PARISH, whether by cooperative endeavor, intergovernmental agreement, bid, proposal, application or solicitation for a parish contract, and every application for certification of eligibility for a parish contract or program, attests that it understands and will abide by all provisions of JPCO 2-155.10.

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BID FORM
Non Public Works

All Public Work Projects are required to use the Louisiana Uniform Public Work Bid Form

All prices must be held firm unless an escalation provision is requested in this bid. Jefferson Parish will allow one escalation during the term of the contract, which may not exceed the U.S. Bureau of Labor Statistics National Index for all Urban Consumers, unadjusted 12 month figure. The most recently published figure issued at the time an adjustment is requested will be used. A request must be made in writing by the vendor, and the escalation will only be applied to purchases made after the request is made.

Are you requesting an escalation provision?

YES _____ NO _____

MAXIMUM ESCALATION PERCENTAGE REQUESTED _____%

INITIAL BID PRICES WILL REMAIN FIRM THROUGH THE DATE OF _____.

For the purposes of comparison of bids when an escalation provision is requested, Jefferson Parish will apply the maximum escalation percentage quoted by the bidder to the period to which it is applied in the bid. The initial price and the escalation will be used to calculate the total bid price. It will be assumed, for comparison of prices only, that an equal amount of material or labor is purchased each month throughout the entire contract.

DELIVERY: FOB JEFFERSON PARISH

INDICATE DELIVERY DATE ON EQUIPMENT AND SUPPLIES _____

LOUISIANA CONTRACTOR'S LICENSE NO.: (if applicable) _____

THIS SECTION MUST BE COMPLETED BY BIDDER:

FIRM NAME: _____

ADDRESS: _____

CITY, STATE: _____ ZIP: _____

TELEPHONE: () _____ FAX: () _____

EMAIL ADDRESS: _____

In the event that addenda are issued with this bid, bidders **MUST** acknowledge all addenda on the bid form. Bidder must acknowledge receipt of an addendum on the bid form by placing the addendum number as indicated. Failure to acknowledge any addendum on the bid form will result in bid rejection.

Acknowledge Receipt of Addenda: NUMBER: _____

NUMBER: _____

NUMBER: _____

NUMBER: _____

TOTAL PRICE OF ALL BID ITEMS: \$ _____

AUTHORIZED

SIGNATURE: _____

Printed Name _____

TITLE: _____

SIGNING INDICATES YOU HAVE READ AND COMPLY WITH THE INSTRUCTIONS AND CONDITIONS.

NOTE: All bids should be returned with the **BID NUMBER** and **BID OPENING DATE** indicated on the outside of the envelope submitted to the Purchasing Department.

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
1	1.00	EA	TWO (2) YEAR CONTRACT TO SUPPLY TREES, SHRUBS, SOD AND LANDSCAPE INCIDENTALS FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS - PARKWAYS 0010 ANNUAL COLOR (VARIOUS VARIETIES BASED ON SEASON) 4 INCH POT TWO (2) YEAR CONTRACT FOR THE SUPPLY OF PLANTS, TREES AND SHRUBS FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS - PARKWAYS		
2	1.00	EA	0020 ANNUAL COLOR (VARIOUS VARIETIES BASED ON SEASON) 4.5 INCH POT TWO (2) YEAR CONTRACT FOR THE SUPPLY OF PLANTS, TREES AND SHRUBS FOR THE JEFFERSON PARISH DEPARTMENT OF PUBLIC WORKS - PARKWAYS		
3	1.00	EA	0030 ANNUAL COLOR (VARIOUS VARIETIES BASED ON SEASON) 6 INCH POT		
4	1.00	EA	0040 LIRIOPE MUSCARI BIG BLUE LIRIOPE 4 INCH POT		
5	1.00	EA	0050 LIRIOPE MUSCARI BIG BLUE LIRIOPE 1-GALLON CONTAINER		
6	1.00	EA	0060 TRACHELOSPERMUM ASIATICUM ASIAN JASMINE 4 INCH POT		
7	1.00	EA	0070 TRACHELOSPERMUM ASIATICUM ASIAN JASMINE 1-GALLON CONTAINER		
8	1.00	EA	0080 HEMEROCALLIS DAYLILIES (VARIOUS FLOWER COLORS) 4 INCH POT		
9	1.00	EA	0090 HEMEROCALLIS DAYLILIES (VARIOUS FLOWER COLORS)		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			1-GALLON CONTAINER		
10	1.00	EA	0100 AGAPANTHUS AFRICANAS AFRICAN LILY (PURPLE FLOWER OR WHITE FLOWER) 1-GALLON CONTAINER		
11	1.00	EA	0110 DIETES IRIDIODES AFRICAN IRIS (VARIOUS FLOWER COLORS) 1-GALLON CONTAINER		
12	1.00	EA	0120 IRIS FULVA LOUISIANA IRIS (VARIOUS FLOWER COLORS) 1-GALLON CONTAINER		
13	1.00	EA	0130 SPATHIPHYLLUM WALLISII PEACE LILY 3-GALLON CONTAINER		
14	1.00	EA	0140 PHILODENDRON BIPENNIFOLIUM SPLIT LEAF PHILODENDRON 3-GALLON CONTAINER		
15	1.00	EA	0150 PHILODENDRON BIPENNIFOLIUM SPLIT LEAF PHILODENDRON 7-GALLON CONTAINER		
16	1.00	EA	0160 JUNIPERUS CHINENSIS 'PARSONII' PARSONII JUNIPER 3-GALLON CONTAINER, MIN. 12" SPREAD		
17	1.00	EA	0170 LIGUSTRUM SINENSE 'SUNSHINE' SUNSHINE LIGUSTRUM 3-GALLON CONTAINER, MIN. 12"X12"		
18	1.00	EA	0180 LOROPETALUM DWARF LOROPETALUM (VARIOUS VARIETIES) 1-GALLON CONTAINER, MIN. 12" SPREAD		
19	1.00	EA	0190 LOROPETALUM LOROPETALUM (VARIOUS VARIETIES)		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
20	1.00	EA	3-GALLON CONTAINER, MIN. 12"X12"		
			0200 LOROPETALUM LOROPETALUM (VARIOUS VARIETIES)		
21	1.00	EA	7-GALLON CONTAINER, MIN. 18"X18"		
			0210 ASPARAGUS DENSIFLORUS ASPAGARUS FERN		
22	1.00	EA	1-GALLON CONTAINER, MIN. 10" HEIGHT		
			0220 ASPARAGUS DENSIFLORUS 'MYERS' FOXTAIL FERN		
23	1.00	EA	1-GALLON CONTAINER, MIN. 10" HEIGHT		
			0230 RHAPHIOLEPIS INDICA INDIAN HAWTHORN (WHITE FLOWER)		
24	1.00	EA	3-GALLON CONTAINER, MIN. 12"X12"		
			0240 RHODODENDRON AZALEA (VARIOUS VARIETIES)		
25	1.00	EA	3-GALLON CONTAINER, MIN. 12"X12"		
			0250 RHODODENDRON AZALEA (VARIOUS VARIETIES)		
26	1.00	EA	7-GALLON CONTAINER, MIN. 18"X18"		
			0260 RHODODENDRON X SPS. ENCORE AZALEA (VARIOUS VARIETIES)		
27	1.00	EA	3-GALLON CONTAINER, MIN. 12"X12"		
			0270 RHODODENDRON ENCORE AZALEA (VARIOUS VARIETIES)		
28	1.00	EA	7-GALLON CONTAINER, MIN. 18"X18"		
			0280 MUHLENBERGIA CAPILLARIS GULF COAST MUHLY GRASS		
29	1.00	EA	3-GALLON CONTAINER		
			0290 MUHLENBERGIA CAPILLARIS 'WHITE CLOUD'		
			WHITE CLOUD MUHLY GRASS 3-GALLON CONTAINER		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
30	1.00	EA	0300 CORTADERIA SELLOANA PAMPAS GRASS 3-GALLON CONTAINER		
31	1.00	EA	0310 MISCANTHUS SINENSIS MAIDEN GRASS 3-GALLON CONTAINER		
32	1.00	EA	0320 PENNISETUM SETACEUM RUBRUM PURPLE FOUNTAIN GRASS 3-GALLON CONTAINER		
33	1.00	EA	0330 SABAL MINOR DWARF PALMETTO 3-GALLON CONTAINER		
34	1.00	EA	0340 SABAL MINOR DWARF PALMETTO 7-GALLON CONTAINER		
35	1.00	EA	0350 NERIUM OLEANDER OLEANDER (VARIOUS FLOWER COLORS) 3-GALLON CONTAINER, MIN. 12"X12"		
36	1.00	EA	0360 NERIUM OLEANDER 'PETITE' DWARF OLEANDER (VARIOUS FLOWER COLORS) 3-GALLON CONTAINER, MIN. 12"X12"		
37	1.00	EA	0370 ILEX CORNUTA 'CARISSA' CARISSA HOLLY 3-GALLON CONTAINER, MIN. 12"X12"		
38	1.00	EA	0380 ILEX CORNUTA 'CARISSA' CARISSA HOLLY 7-GALLON CONTAINER, MIN. 12"X12"		
39	1.00	EA	0390 ILEX CORNUTA 'DWARF BURFORD' DWARF BURFORD HOLLY 3-GALLON CONTAINER, MIN. 12"X12"		
40	1.00	EA	0400 ILEX CORNUTA 'DWARF BURFORD' DWARF BURFORD HOLLY		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
41	1.00	EA	7-GALLON CONTAINER, MIN. 12"X12"		
			0410 ILEX OPACA AMERICAN HOLLY		
42	1.00	EA	3-GALLON CONTAINER, MIN. 12"X12"		
			0420 ILEX OPACA AMERICAN HOLLY		
43	1.00	EA	7-GALLON CONTAINER, MIN. 12"X12"		
			0430 ILEX x 'NELLIE R. STEVENS' NELLIE R. STEVENS HOLLY		
44	1.00	EA	3-GALLON CONTAINER, MIN 2 FT HEIGHT		
			0440 ILEX x 'NELLIE R. STEVENS' NELLIE R. STEVENS HOLLY		
45	1.00	EA	7-GALLON CONTAINER, MIN 3 FT HEIGHT		
			0450 ILEX x 'NELLIE R. STEVENS' NELLIE R. STEVENS HOLLY		
46	1.00	EA	15-GALLON CONTAINER MIN 4 FT HEIGHT		
			0460 VIBURNUM ODORATISSIMUM' SWEET VIBURNUM		
47	1.00	EA	3-GALLON CONTAINER, MIN 3 FT HEIGHT		
			0470 VIBURNUM ODORATISSIMUM' SWEET VIBURNUM		
48	1.00	EA	7-GALLON CONTAINER MIN 4 FT HEIGHT		
			0480 ACER RUBRUM RED MAPLE		
49	1.00	EA	15-GALLON CONTAINER, MIN. 8 FT HEIGHT X 1.5 INCH CALIPER		
			0490 ACER RUBRUM RED MAPLE		
50	1.00	EA	30-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2 INCH CALIPER		
			0500 ACER RUBRUM RED MAPLE		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
51	1.00	EA	45-GALLON CONTAINER, MIN. 12 FT. HEIGHT X 2.5 INCH CALIPER 0510 CHIONANTHUS VIRGINICUS FRINGE TREE		
52	1.00	EA	15-GALLON CONTAINER, MIN. 6 FT. HEIGHT X 1.25 INCH CALIPER 0520 CHIONANTHUS VIRGINICUS FRINGE TREE		
53	1.00	EA	30-GALLON CONTAINER, MIN. 8 FT. HEIGHT X 1.5 INCH CALIPER 0530 CERCIS CANADENSIS EASTERN REDBUD		
54	1.00	EA	15-GALLON CONTAINER, MIN. 6 FT. HEIGHT X 1.25 INCH CALIPER 0540 CERCIS CANADENSIS EASTERN REDBUD		
55	1.00	EA	30-GALLON CONTAINER, MIN. 8 FT. HEIGHT X 1.5 INCH CALIPER 0550 LAGERSTROEMIA INDICA MULTI-TRUNK CRAPE MYRTLE (VARIOUS FLOWER COLORS) 15-GALLON CONTAINER, MIN. 8 FT. HEIGHT X .75 INCH CALIPER		
56	1.00	EA	0560 LAGERSTROEMIA INDICA MULTI-TRUNK CRAPE MYRTLE (VARIOUS FLOWER COLORS) 30-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 1.25 INCH CALIPER		
57	1.00	EA	0570 LAGERSTROEMIA INDICA MULTI-TRUNK CRAPE MYRTLE (VARIOUS FLOWER COLORS) 45-GALLON CONTAINER, MIN. 12 FT. HEIGHT X 1.75 INCH CALIPER		
58	1.00	EA	0580 LAGERSTROEMIA INDICA STANDARD TRUNK CRAPE MYRTLE (VARIOUS FLOWER COLORS) 15-GALLON CONTAINER, MIN. 8 FT.		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
59	1.00	EA	HEIGHT X 1.5 INCH CALIPER 0590 LAGERSTROEMIA INDICA STANDARD TRUNK CRAPE MYRTLE (VARIOUS FLOWER COLORS) 30-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2 INCH CALIPER		
60	1.00	EA	0600 LAGERSTROEMIA INDICA STANDARD TRUNK CRAPE MYRTLE (VARIOUS FLOWER COLORS) 45-GALLON CONTAINER, MIN. 9 FT. HEIGHT X 2 INCH CALIPER		
61	1.00	EA	0610 ILEX CASSINE DAHOON HOLLY (TREE FORM) 15-GALLON CONTAINER, MIN. 6 FT. HEIGHT X 1.5 INCH CALIPER		
62	1.00	EA	0620 ILEX CASSINE DAHOON HOLLY (TREE FORM) 30-GALLON CONTAINER, MIN. 8 FT. HEIGHT X 2 INCH CALIPER		
63	1.00	EA	0630 ILEX CASSINE DAHOON HOLLY (TREE FORM) 45-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2.5 INCH CALIPER		
64	1.00	EA	0640 ILEX x ATTENUATA 'EAGLESTON' EAGLESTON HOLLY (TREE FORM) 15-GALLON CONTAINER, MIN. 6 FT. HEIGHT X 1.5 INCH CALIPER		
65	1.00	EA	0650 ILEX x ATTENUATA 'EAGLESTON' EAGLESTON HOLLY (TREE FORM) 30-GALLON CONTAINER, MIN. 8 FT. HEIGHT X 2 INCH CALIPER		
66	1.00	EA	0660 ILEX x ATTENUATA 'EAGLESTON' EAGLESTON HOLLY (TREE FORM) 45-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2.5 INCH CALIPER		
67	1.00	EA	0670 ILEX x ATTENUATA 'SAVANNAH' SAVANNAH HOLLY (TREE FORM)		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
68	1.00	EA	15-GALLON CONTAINER, MIN. 6 FT. HEIGHT X 1.5 INCH CALIPER		
			0680 ILEX x ATTENUATA 'SAVANNAH' SAVANNAH HOLLY (TREE FORM)		
69	1.00	EA	30-GALLON CONTAINER, MIN. 8 FT. HEIGHT X 2 INCH CALIPER		
			0690 ILEX x ATTENUATA 'SAVANNAH' SAVANNAH HOLLY (TREE FORM)		
70	1.00	EA	45-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2.5 INCH CALIPER		
			0700 MAGNOLIA GRANDIFLORA 'LITTLE GEM' LITTLE GEM MAGNOLIA		
71	1.00	EA	(FULL TO GROUND) 15-GALLON CONTAINER, MIN. 5 FT. HEIGHT X 1.5 INCH CALIPER		
			0710 MAGNOLIA GRANDIFLORA 'LITTLE GEM' LITTLE GEM MAGNOLIA		
72	1.00	EA	(FULL TO GROUND) 30-GALLON CONTAINER, MIN. 6 FT. HEIGHT X 2 INCH CALIPER		
			0720 MAGNOLIA GRANDIFLORA 'LITTLE GEM' LITTLE GEM MAGNOLIA		
73	1.00	EA	(FULL TO GROUND) 45-GALLON CONTAINER, MIN. 8 FT. HEIGHT X 2.5 INCH CALIPER		
			0730 MAGNOLIA GRANDIFLORA 'BLANCHARD' SOUTHERN MAGNOLIA		
74	1.00	EA	(VARIOUS VARIETIES) 30-GALLON CONTAINER,, MIN. 9 FT. HEIGHT X 1.75 INCH CALIPER		
			0740 MAGNOLIA GRANDIFLORA 'BLANCHARD' SOUTHERN MAGNOLIA		
75	1.00	EA	(VARIOUS VARIETIES) 45-GALLON CONTAINER, MIN. 11 FT. HEIGHT X 2.25 INCH CALIPER		
			0750 MAGNOLIA GRANDIFLORA 'BLANCHARD' SOUTHERN MAGNOLIA		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
76	1.00	EA	(VARIOUS VARIETIES) 100-GALLON CONTAINER, MIN. 13 FT. HEIGHT X 4 INCH CALIPER 0760 ELAEOCARPUS DECIPIENS JAPANESE BLUEBERRY (TREE FORM)		
77	1.00	EA	30-GALLON CONTAINER, MIN. 11 FT. HEIGHT X 2.5 INCH CALIPER 0770 ELAEOCARPUS DECIPIENS JAPANESE BLUEBERRY (TREE FORM)		
78	1.00	EA	45-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2.5 INCH CALIPER 0780 QUERCUS VIRGINIANA LIVE OAK (VARIOUS VARIETIES)		
79	1.00	EA	30-GALLON CONTAINER, MIN. 9 FT. HEIGHT X 1.75 INCH CALIPER 0790 QUERCUS VIRGINIANA LIVE OAK (VARIOUS VARIETIES)		
80	1.00	EA	45-GALLON CONTAINER, MIN. 11 FT. HEIGHT X 2.5 INCH CALIPER 0800 QUERCUS VIRGINIANA LIVE OAK (VARIOUS VARIETIES)		
81	1.00	EA	65-GALLON CONTAINER, MIN. 13 FT. HEIGHT X 3.5 INCH CALIPER 0810 QUERCUS VIRGINIANA LIVE OAK (VARIOUS VARIETIES)		
82	1.00	EA	100-GALLON CONTAINER, MIN. 15 FT. HEIGHT X 4 INCH CALIPER 0820 QUERCUS PHELLOS WILLOW OAK		
83	1.00	EA	30-GALLON CONTAINER, MIN. 8 FT. HEIGHT X 2 INCH CALIPER 0830 QUERCUS PHELLOS WILLOW OAK		
84	1.00	EA	45-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2.5 INCH CALIPER 0840 QUERCUS SHUMARDII SHUMARD OAK		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
85	1.00	EA	30-GALLON CONTAINER, MIN. 8 FT. HEIGHT X 2 INCH CALIPER		
			0850 QUERCUS SHUMARDII SHUMARD OAK		
86	1.00	EA	45-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2.5 INCH CALIPER		
			0860 QUERCUS TEXANA NUTTALL OAK		
87	1.00	EA	30-GALLON CONTAINER, MIN. 8 FT. HEIGHT X 2 INCH CALIPER		
			0870 QUERCUS TEXANA NUTTALL OAK		
88	1.00	EA	45-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2.5 INCH CALIPER		
			0880 PISTACIA CHINENSIS CHINESE PISTACHE		
89	1.00	EA	30-GALLON CONTAINER MIN. 8 FT. HEIGHT X 2 INCH CALIPER		
			0890 PISTACIA CHINENSIS CHINESE PISTACHE		
90	1.00	EA	45-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2.5 INCH CALIPER		
			0900 TAXODIUM DISTICHUM BALDCYPRESS		
91	1.00	EA	30-GALLON CONTAINER, MIN. 8 FT. HEIGHT X 2 INCH CALIPER		
			0910 TAXODIUM DISTICHUM BALDCYPRESS		
92	1.00	EA	45-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2.5 INCH CALIPER		
			0920 TAXODIUM ASCENDENS POND CYPRESS		
93	1.00	EA	30-GALLON CONTAINER, MIN. 8 FT. HEIGHT X 2 INCH CALIPER		
			0930 TAXODIUM ASCENDENS POND CYPRESS		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			45-GALLON CONTAINER, MIN. 10 FT. HEIGHT X 2.5 INCH CALIPER		
94	1.00	EA	0940 SABAL PALMETTO SABAL PALM 10 FT. CLEAR TRUNK		
95	1.00	EA	0950 SABAL PALMETTO SABAL PALM 12 FT. CLEAR TRUNK		
96	1.00	EA	0960 SABAL PALMETTO SABAL PALM 14 FT. CLEAR TRUNK		
97	1.00	EA	0970 SABAL PALMETTO SABAL PALM 16 FT CLEAR TRUNK		
98	1.00	EA	0980 PHOENIX SYLVESTRIS SYLVESTER DATE PALM 10 FT CLEAR TRUNK		
99	1.00	EA	0990 PHOENIX SYLVESTRIS SYLVESTER DATE PALM 12 FT CLEAR TRUNK		
100	1.00	EA	1000 PHOENIX SYLVESTRIS SYLVESTER DATE PALM 14 FT CLEAR TRUNK		
101	1.00	EA	1010 PHOENIX SYLVESTRIS SYLVESTER DATE PALM 16 FT CLEAR TRUNK		
102	1.00	EA	1020 PHOENIX DACTYLIFERA 'MEDJOOOL' MEDJOOOL DATE PALM 10 FT CLEAR TRUNK		
103	1.00	EA	1030 PHOENIX DACTYLIFERA 'MEDJOOOL' MEDJOOOL DATE PALM		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
			12 FT CLEAR TRUNK		
104	1.00	EA	1040 PHOENIX DACTYLIFERA 'MEDJOOl' MEDJOOl DATE PALM		
			14 FT CLEAR TRUNK		
105	1.00	EA	1050 PHOENIX DACTYLIFERA 'MEDJOOl' MEDJOOl DATE PALM		
			16 FT CLEAR TRUNK		
106	1.00	SQYD	1060 CYNODON DACTYLON '419' CLASS A HYBRID 419 BERMUDA SOD		
107	1.00	SQYD	1070 EREMOCHLOA OPHIUROIDES CLASS A CENTIPEDE SOD		
108	1.00	SQYD	1080 STENOTAPHRUM SECUNDATUM CLASS A ST. AUGUSTINE SOD		
109	1.00	BG	1090 CERTIFIED HULLED COMMON BERMUDA SEED BAG (50 LBS. MIN.)		
110	1.00	BG	1100 CERTIFIED UNHULLED COMMON BERMUDA SEED BAG (50 LBS. MIN.)		
111	1.00	CUYD	1110 GARDEN SOIL		
112	1.00	BG	1120 METRO-MIX 380 BAG (2.8 CUBIC FT. MIN.)		
113	1.00	CS	1130 AGRIFORM FERTILIZER TABLETS 20-10-5 SLOW RELEASE FORMULA CASE (500 TABLETS MIN.)		
114	1.00	BG	1140 OSMOCOTE 14-14-14 SLOW RELEASE FERTILIZER BAG (50 LBS. MIN.)		
115	1.00	EA	1150 CRUSHED PINE STRAW MULCH BAG MULCH		

INVITATION TO BID FROM JEFFERSON PARISH - continued

BID NO.: 50-00133106

SEALED BID

ITEM NUMBER	QUANTITY	U/M	DESCRIPTION OF ARTICLES	UNIT PRICE QUOTED	TOTALS
116	1.00	EA	1160 WHOLE PINE NEEDLE MULCH BALE MULCH (4 CUBIC FT. MIN.)		
117	1.00	EA	1170 STUDDERED METAL T-POST 5 FT. HEIGHT COLOR: GREEN		
118	1.00	ROLL	1180 ARBORTIE LANDSCAPE GUYING MATERIAL ROLL (250 LINEAR FT. MIN.) STEEL LANDSCAPE EDGE (LINEAR FT.) 1/4 INCH X 5 INCH HEIGHT COLOR: GREEN		
119	1.00	LF	1190 STEEL LANDSCAPE EDGE 1/4 INCH THICK X 5 INCH HEIGHT COLOR: BLACK		
120	1.00	LF	1200 STEEL LANDSCAPE EDGE 1/4 INCH THICK X 5 INCH HEIGHT COLOR: BROWN		
121	1.00	EA	1210 DIRECTOR'S APPROVAL (UP TO \$5,000)		

SUPPLY OF TREES, SHRUBS, SOD AND LANDSCAPE INCIDENTALS
FOR THE JEFFERSON PARISH
DEPARTMENT OF PUBLIC WORKS - PARKWAYS

The Jefferson Parish Department of Public Works – Parkways (Parkways Department) is soliciting qualified Suppliers for a two (2) year contract for plants, trees and landscape incidentals.

PERFORMANCE BOND:

Not applicable.

PAYMENT BOND:

Not applicable.

BID BOND:

A bid bond in the amount of 5% of the bid response is due with the bid submission.

MATERIALS:

Trees and Shrubs

All trees and shrubs shall be of the highest quality, grade and appearance. Trees and shrubs shall be well-shaped, fully branched, healthy, vigorous nursery-grown stock of sizes and grades indicated and must be free of disease, insects, eggs, larvae and defects. All plant material shall conform to the requirements of ANSI (American National Standards Institute) Z60.1 of the "American Standard for Nursery Stock." Materials not meeting the afore mentioned requirements may be rejected.

Specified plant material shall be container grown and meet the minimum size requirements listed on the bid form. In the event that the specified material size does not match the accompanying container size, the specified material size will take precedent and the Supplier shall adjust the container size accordingly.

As needed, the Supplier may present as-equal products relating to species and/or variety for prior approval by the Parkways Department prior to placing an order. For trees only, balled-and-burlapped (B&B) material may be presented for as-equal substitution for container grown trees. B&B trees must meet the minimum size requirements.

Sod

All supplied sod shall be Class 'A' certified turfgrass sod complying with ASPA (American Sod Producers Association) specifications for machine-cut thickness, size, strength, moisture content and mowed height. All sod must be free of weeds and undesirable grasses. Supplied sod shall be of uniform density, color and texture and shall be strongly rooted and capable of vigorous growth and development when planted. All sod shall be available for delivery / pick up the same day in which it arrives from the sod farm.

Garden Soil

Garden soil shall meet ASTM (American Society for Testing and Materials) D 5268 requirements with a pH range of 5.5 to 7. Garden soil shall contain 4% (minimum) organic material and be free of stones and debris larger than 1" in any direction. Garden soil shall be an equal mixture of sharp sand, peat moss and composted bark.

Mulch

All mulch shall be free of any debris and/or trash. Bag mulch shall be supplied in original unopened bags with a visible manufacturer's label. Baled mulch shall be supplied in tied, compressed bundles.

REJECTION OF MATERIALS:

The Parkways Department reserves the right to reject any and all materials not meeting the expectations of these specifications. When ordering multiple trees and/or shrubs of the same species and/or variety, all material shall be uniform in size and appearance. All rejected material shall be replaced at the Supplier's expense.

PURCHASE ORDERS:

The Parkways Department will issue Purchase Orders for all material. The Supplier shall not order any material unless he receives a dated Purchase Order from Jefferson Parish.

PICK-UP AND DELIVERY:

The Parkways Department shall be responsible for picking up all orders from the supplier within Jefferson Parish (excluding Grand Isle). If the Supplier is unable to have orders available for pick-up within Jefferson Parish, the Supplier shall be responsible for delivering all orders to the Parkways Department at 200 Shrewsbury Road, Jefferson, Louisiana 70121.

Once a Purchase Order (PO) is issued to the Supplier, the Supplier shall have a maximum of fourteen (14) calendar days to fulfill the order. There is no minimum or maximum quantity or cost associated with any Purchase Orders. If the supplier fails to fulfill all or part of the order within the allowable timeframe, the Supplier may be assessed liquidated damages in the amount of Fifty Dollars and Zero Cents (\$50.00) for each calendar day that the complete Purchase Order is left unfulfilled.

Bid Bond

An Electronic Bid Bond must be submitted with this bid, through one of the respective clearing houses at www.jeffparish.net or www.centralbidding.com. To access the bonding companies on Central Bidding, hover over the "Central Bidding" link at the top of the page and select the "Bid Bonds" link.

The electronic bid bond number is to be placed in the required section listed on the standard envelope. Scanned copies of bid bonds will not be accepted with your submission.

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STANDARD INSURANCE REQUIREMENTS FOR BIDDING PURPOSES

All required insurance under this bid shall conform to Jefferson Parish Resolution No. 113646 or No. 113647, as applicable. Contractors may not commence any work under any ensuing contract unless and until all required insurance and associated evidentiary requirements thereto have been met, along with any additional specifications contained in the **Invitation to Bid**. Except as where otherwise precluded by law, the Parish Attorney or his designee, with the concurrence of the Director of Risk Management or his designee, may agree on a case-by-case basis, to deviate from Jefferson Parish's standard insurance requirements, as provided in this Section. Vendors requesting deviation therefrom shall submit such requests in writing, along with compelling substantiation, to the Purchasing Department prior to the bid's due date. Any changes to the insurance requirements will be reflected in the bid specifications and addenda. Prior to contract execution and at all times thereafter during the term of such contract, contractors must provide and continuously maintain all coverages as required by the foregoing Resolutions, and the contract documents. Failure to do so shall be grounds for suspension, discontinuation or termination of the contract.

For bidding purposes, bidders must submit with bid submission a current (valid) insurance certificate evidencing the required coverages. Failure to comply will cause bid to be rejected. The current insurance certificate will be used for proof of insurance at time of evaluation. Thereafter, and prior to contract execution, the low bidder will be required to provide final insurance certificates to the Parish which shall name **the Jefferson Parish, its Districts Departments and Agencies under the direction of the Parish President and the Parish Council** as additional insureds regarding negligence by the contractor for the Commercial General Liability and the Comprehensive Automobile Liability policies. Additionally, said certificates should reflect the name of the Parish Department receiving goods and services and reference the respective Jefferson Parish bid number.

JEFFERSON PARISH REQUIRED STANDARD INSURANCE

☒ WORKER'S COMPENSATION INSURANCE

As required by Louisiana State Statute, exception; Employer's Liability, Section B shall be \$1,000,000 per occurrence when Work is to be over water and involves maritime exposures to cover all employees not covered under the State Worker's Compensation Act, otherwise this limit shall be no less than \$500,000 per occurrence.

Note: If your company is not required by law to carry workmen's compensation insurance, i.e. not a Louisiana company, sole employee of the company, then bidders must request a workmen's compensation insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being

rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

☒ **COMMERCIAL GENERAL LIABILITY**

Shall provide limits not less than the following: \$1,000,000.00 Combined Single Limit per Occurrence for bodily injury and property damage.

☒ **COMPREHENSIVE AUTOMOBILE LIABILITY**

Bodily injury liability \$1,000,000.00 each person; \$1,000,000.00 each occurrence.
Property Damage Liability \$1,000,000.00 each occurrence.

Note: This category may be omitted if bidders do not/will not utilize company vehicles for the project or do not possess company vehicles. Bidder must request an automobile insurance declaration affidavit prior to the bid opening date. This insurance declaration affidavit must be fully completed, signed, properly notarized and submitted with the bid. A scanned copy of the completed, signed and properly notarized affidavit may be submitted with the bid; however, the successful bidder must submit the original affidavit in its original format and without material alteration upon contract execution. Failure to comply will result in the bid submission being rejected as non-responsive. The Parish reserves the right to award bid to the next lowest responsive and responsible bidder in this event.

DEDUCTIBLES - The Parish Attorney with concurrence of the Director of Risk Management have waived the deductible section of the Terms and Conditions for all Invitations to Bid, until further notice.

UMBRELLA LIABILITY COVERAGE

An umbrella policy or excess may be used to meet minimum requirements.

FOR CONSTRUCTION AND RENOVATION PROJECTS:

The following are required if selected below. Such insurance is due upon contract execution.

☐ **OWNER'S PROTECTIVE LIABILITY**

To be for the same limits of liability for bodily injury and property damage liability established for commercial general liability.

☐ **BUILDER'S RISK INSURANCE**

The contractor shall maintain Builder's Risk Insurance at his own expense to insure both the owner (Parish of Jefferson) and contractor as their interest may appear.

CORPORATE RESOLUTION

EXCERPT FROM MINUTES OF MEETING OF THE BOARD OF DIRECTORS OF

INCORPORATED.

AT THE MEETING OF DIRECTORS OF _____
INCORPORATED, DULY NOTICED AND HELD ON _____,
A QUORUM BEING THERE PRESENT, ON MOTION DULY MADE AND SECONDED. IT
WAS:

RESOLVED THAT _____, BE AND IS HEREBY
APPOINTED, CONSTITUTED AND DESIGNATED AS AGENT AND ATTORNEY-IN-
FACT OF THE CORPORATION WITH FULL POWER AND AUTHORITY TO ACT ON
BEHALF OF THIS CORPORATION IN ALL NEGOTIATIONS, BIDDING, CONCERNS
AND TRANSACTIONS WITH THE PARISH OF JEFFERSON OR ANY OF ITS AGENCIES,
DEPARTMENTS, EMPLOYEES OR AGENTS, INCLUDING BUT NOT LIMITED TO, THE
EXECUTION OF ALL BIDS, PAPERS, DOCUMENTS, AFFIDAVITS, BONDS, SURETIES,
CONTRACTS AND ACTS AND TO RECEIVE ALL PURCHASE ORDERS AND NOTICES
ISSUED PURSUANT TO THE PROVISIONS OF ANY SUCH BID OR CONTRACT, THIS
CORPORATION HEREBY RATIFYING, APPROVING, CONFIRMING, AND ACCEPTING
EACH AND EVERY SUCH ACT PERFORMED BY SAID AGENT AND ATTORNEY-IN-
FACT.

I HEREBY CERTIFY THE FOREGOING TO BE
A TRUE AND CORRECT COPY OF AN
EXCERPT OF THE MINUTES OF THE ABOVE
DATED MEETING OF THE BOARD OF
DIRECTORS OF SAID CORPORATION, AND
THE SAME HAS NOT BEEN REVOKED OR
RESCINDED.

SECRETARY-TREASURER

DATE



JEFFERSON PARISH

DEPARTMENT OF PURCHASING

CYNTHIA LEE SHENG
PARISH PRESIDENT

RENNY SIMNO
DIRECTOR

September 2020

Changes to Jefferson Parish Bidding Information

The Jefferson Parish Purchasing Department would like to make vendors aware of the following changes:

Total Bid Price Must Include the Cost of Naming Jefferson Parish as Additional Insured:

Bidder acknowledges that Bidder recovered the cost of any required insurance in the contract price as required by La.R.S. 9:2780.1 and that Bidder recovered any such cost for the purposes of insuring an obligation to indemnify Jefferson Parish, defend Jefferson Parish, or hold Jefferson Parish harmless and that Bidder's indemnity liability is limited to the amount of the proceeds that are payable under the insurance policy or policies that Bidder has obtained.

Electronic Procurement: Beginning November 1, 2020, Jefferson Parish will no longer accept manual bid submissions; and will only accept bid submissions electronically via our e-Procurement system, Central Bidding. Central Bidding can be accessed by visiting either www.centralbidding.com or www.jeffparishbids.net. All bidders will be required to register with Central Bidding. Jefferson Parish vendors are able to register for free by accessing the following link:
<https://www.centrauctionhouse.com/registration.php>.

Probable Construction Cost: Per Jefferson Parish Administrative Policy, the probable construction cost is not revealed in the Jefferson Parish Bidding Documents. Jefferson Parish Administrative Policy has changed and a range of the probable construction cost will be stated in the Jefferson Parish bidding document, entitled Important Notice to All Bidders – Bid Requirements. Per Louisiana Public Bid Law, the probable construction cost will be read at the bid opening.

Insurance Requirement: All bidders must provide proof of valid insurance in the required amounts as stated in the Standard Insurance Requirements for bidding purposes. Failure to provide the proof of valid insurance in all of the required coverage amounts will result in bid rejection.

GENERAL GOVERNMENT BLDG. — 200 DERBIGNY ST., SUITE 4400, GRETNA, LA 70053
OFFICE 504.364.2678

JOSEPH S. YENNI BLDG. — 1221 ELMWOOD PARK BLVD., SUITE 404, JEFFERSON, LA 70123
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Non-Public Works Bid Affidavit Instructions

- Affidavit is supplied as a courtesy to Affiants, but it is the responsibility of the affiant to insure the affidavit they submit to Jefferson Parish complies, in both form and content, with federal, state and parish laws.
- Affidavit must be signed by an authorized representative of the entity or the affidavit will not be accepted.
- Affidavit must be notarized or the affidavit will not be accepted.
- Notary must sign name, print name, and include bar/notary number, or the affidavit will not be accepted.
- Affiant **MUST** select either A or B when required or the affidavit will not be accepted.
- Affiants who select choice A must include an attachment or the affidavit will not be accepted.
- If both choice A and B are selected, the affidavit will not be accepted.
- Affidavit marked N/A will not be accepted.
- It is the responsibility of the Affiant to submit a new affidavit if any additional campaign contributions are made after the affidavit is executed but prior to the time the council acts on the matter.

Instruction sheet may be omitted when submitting the affidavit

Non-Public Works Bid

AFFIDAVIT

STATE OF _____

PARISH/COUNTY OF _____

BEFORE ME, the undersigned authority, personally came and appeared: _____
_____, (Affiant) who after being by me duly sworn, deposed and said that
he/she is the fully authorized _____ of _____ (Entity),
the party who submitted a bid in response to Bid Number _____, to the Parish of
Jefferson.

Affiant further said:

Campaign Contribution Disclosures

**(Choose A or B, if option A is indicated please include the required
attachment):**

Choice A _____ Attached hereto is a list of all campaign contributions, including the date and amount of each contribution, made to current or former elected officials of the Parish of Jefferson by Entity, Affiant, and/or officers, directors and owners, including employees, owning 25% or more of the Entity during the two-year period immediately preceding the date of this affidavit or the current term of the elected official, whichever is greater. Further, Entity, Affiant, and/or Entity Owners have not made any contributions to or in support of current or former members of the Jefferson Parish Council or the Jefferson Parish President through or in the name of another person or legal entity, either directly or indirectly.

Choice B _____ there are **NO** campaign contributions made which would require disclosure under Choice A of this section.

Debt Disclosures

(Choose A or B, if option A is indicated please include the required attachment):

Choice A _____ Attached hereto is a list of all debts owed by the affiant to any elected or appointed official of the Parish of Jefferson, and any and all debts owed by any elected or appointed official of the Parish to the Affiant.

Choice B _____ There are **NO** debts which would require disclosure under Choice A of this section.

Affiant further said:

That Affiant has employed no person, corporation, firm, association, or other organization, either directly or indirectly, to secure the public contract under which he received payment, other than persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project or in securing the public contract were in the regular course of their duties for Affiant; and

[The remainder of this page is intentionally left blank.]

That no part of the contract price received by Affiant was paid or will be paid to any person, corporation, firm, association, or other organization for soliciting the contract, other than the payment of their normal compensation to persons regularly employed by the Affiant whose services in connection with the construction, alteration or demolition of the public building or project were in the regular course of their duties for Affiant.

Signature of Affiant

Printed Name of Affiant

SWORN AND SUBSCRIBED TO BEFORE ME

ON THE _____ DAY OF _____, 20__.

Notary Public

Printed Name of Notary

Notary/Bar Roll Number

My commission expires _____.